



Spark NH Executive Committee Meeting
Two Delta Drive, Concord, NH
October 10, 2017 from 12:00 pm – 2:00 pm
Meeting Summary

Attendance: Erin Boylan, Katie Brissette, Laura Milliken, and Debra Nelson.

Minutes Recorder: Katie Brissette

1. Review September Executive Committee Meeting Summary

There were no changes to the meeting summary. We will call for consensus to approve the summary at the next meeting.

2. Spark NH Budget

Laura will follow up with the NH Charitable Foundation regarding the \$25,000 operating grant. The two grants awarded from the Endowment for Health will be going through G&C for approval soon.

3. Spark NH Membership and Officers

Claudia Ferber is stepping down from the Council. We will ask Ellyn Schreiber who the new representative from the NH Association for Infant Mental Health should be. Laura is scheduling an orientation with Mike Vlacich, NH College and University Council representative. Dr. Ardis Olson, NH Pediatric Society representative, and Christina Lachance, philanthropy representative, will attend the next meeting.

4. Strategic Planning

Details of the Committee work plans are being worked out but they are all on track. The workplans cover three main categories: committee work, interrelated work (communications, quality, family engagement), and infrastructure work (development and sustainability).

5. October Council Meeting Agenda

The October Council Meeting agenda was finalized. Ruth was asked to present on the SPDG (State Personnel Development Grant) that her department received. Family Engagement will remain on the agenda so the Council can call for consensus on the proposed strategies. Karen Horsch will present on the Committee Survey Results. Jackie as the representative of the Nominating Committee will present a proposed slate of officers.

6. Review of meeting with Governor's Office

- The meeting went very well. The Governor's policy advisors were supportive of early childhood, and options for moving forward were discussed. The annual report to the Governor's Office was submitted on September 30.

- Preschool Development Grant follow up – Waiting to see if federal budget is passed. Debra's VISTA has been dissecting the grant guidance from 2014/2015 application to begin looking at what will be needed for the application. Meeting will be convened in next couple of weeks to discuss NH's readiness to respond. Council will be invited to participate. Debra connected with Ruth Littlefield, Jane Waterhouse and Heather Gage about Spark NH's willingness to coordinate the efforts once the state decides to move forward with an application should funding be allocated. The EFH may be able to assist with a grant writer. We are seeking names of really good grant writers who may be able to write NH's application.

7. Update on Governor/UNH meeting re: A Collective Vision for Early Childhood Education

There was a followup meeting with the Endowment for Health, NH Charitable Foundation, Early Learning NH, Spark NH, New Futures and the UNH professors who planned the Governor's visioning meeting. The group drafted a list of presenters for the next Collective Vision meeting with the Governor and First Lady.

8. Update on Pyramid Model

The EFH granted a no-cost extension on the Pyramid Model grant through December 2017. The PM State Leadership Team is working on developing a five year plan. They are also ensuring that all the efforts around the Pyramid Model are well coordinated.

9. Update on Vroom

No update on Vroom at this time.

10. Other

- Laura shared a request for a new Spark NH Task Force from the NH DHHS Home Visiting Program. It is recommended that the task force be connected to the Executive Committee. Laura will follow up with Jackie and Ruth.
- The MOA between Early Learning NH and Spark NH was updated. It will be sent to the entire Executive Committee for review.
- Chris Tappan, interim DCYF director and DHHS associate commissioner, and Joe Ribsam the new DCYF Division director will be invited to a future Council meeting to discuss the "refresh vision" for the Division and Department moving forward. We will ask them to address how their work fits within the Framework for Action.
- The invitation for the Early Childhood Symposium for Law Enforcement on November 8 was shared.
- Brainstormed presenters for next year's DOE Summer Summit based on speakers from the Harvard conference that Laura attended
- Discussed adding an "About Us" section and a "Contact Us" link to the website.

Next Meeting: November 14 from 12:00 pm – 2:00 pm