



Spark NH Executive Committee Meeting
Two Delta Drive, Concord, NH
November 14, 2017 from 12:00 pm – 2:00 pm
Meeting Summary

Attendance: Erin Boylan, Katie Brissette, Jackie Cowell (by phone), Laura Milliken, and Debra Nelson.

Minutes Recorder: Katie Brissette

1. Review October Executive Committee Meeting Summary

The Committee reviewed the summary.

2. Debrief October Council Meeting

October meeting went well and the level of engagement was good. Attendance has been low for the past two meetings and a reminder will go about the importance of having a quorum.

3. Spark NH Budget

The 2018 budget will be drafted and presented at the December Council meeting. A \$25,000 grant from the NH Charitable Foundation should be received soon. When Project LAUNCH ends in September 2018 we will have a \$50,000 hole that will need to be replaced. It was proposed that committee members meet with potential funders, state leadership, etc. to get advice and strategies and brainstorm potential funding streams. The sustainability plan will be discussed at the next meeting.

4. Spark NH Membership and Officers

Jackie will review the slate of officers and call for consensus at the December Council meeting. Debra will represent both the Head Start State Collaboration Office seat and the Child Development Bureau Administrator seat on the Council. Executive Committee recommends that the Assistant Bureau Chief will represent the 2nd seat once hired. Several members have not yet been appointed by the Governor's office. We are working on scheduling a meeting with DJ Bettencourt to make progress on this issue.

5. Strategic Planning/Work Plans

Planning process is complete with high level goals set for all committees. How to roll out the plans is being decided. The plans will be reviewed at least quarterly at the Executive Committee meetings. Quarterly reports will also need to be completed per the Child Development Bureau contract. The staff work plan is going well. Minus a VISTA Katie and MaryEllen are taking on more of the work.

6. December Council Meeting Agenda

The December Council meeting agenda was drafted. Since this is the annual meeting we need to do elections and annual budget review. A hybrid Bedrock-Ambassador training will take place, Debra

will invite Chris Tappan and Joseph Ribsam to attend the meeting and report on DHHS. Minute's acceptance, director's report and budget will be moved towards the end of the meeting. DOE leadership will be asked to present at the February meeting. Marianne Barter will be asked to do a member presentation at the February meeting.

7. Discussion of State infrastructure/Governance Recommendations

Starting to discuss what a state early childhood infrastructure could look like. It makes sense for Spark NH to be the convener of these discussions to ensure better coordination of the early childhood system. This idea will be brought up at the December 15 meeting with the Governor and First Lady. Might be able to get a grant to hire a facilitator to help facilitate this conversation. Laura shared a resource from the BUILD Initiative that shows 3 different recommendations and identifies values that should be part of it.

8. Update on Governor/UNH Meeting

An update was given on the Early Childhood Collective Visioning meeting scheduled for December 15. Several people are presenting at the meeting which is being hosted by the Governor and First Lady.

9. Update on Pyramid Model

The State Leadership Team is meeting soon to draft their work plan, due to the Endowment for Health by December 31. A two-day training for community level initiatives took place. There may be funders interested in funding local projects but without the infrastructure in place it may be too soon to start. The hope is to get the Pyramid Model built into a QRIS model. SPDG is continuing to be rolled out.

10. Update on Vroom and Mind in the Making

Community of Practice members are continuing to do some Vroom activities. Vroom materials are being ordered to be shared regionally. Jackie is continuing to work on the Bezos Foundation grant which would fund a state wide Vroom coordinator. Over 70 facilitators across the state were trained on the 8 Mind in the Making modules. Mind in the Making trained facilitators recently came together to discuss next steps.

11. Public Awareness Update

- Spark NH cohosted an Early Childhood Symposium for Law Enforcement last week. There were over 60 people in the room. The Bedrock presentation was done, a former inmate of Dept. of Corrections shared his personal story, and there was a panel discussing Manchester's ACERT project. As a result, State Police are interested in replicating ACERT across the state.
- It was suggested that we do the Bedrock presentation for DCYF staff. They no longer hold an annual conference but Debra will check to see if attending an upcoming monthly meeting is possible.
- A conference on ACES is being planned for the spring. The target audience is primary care physicians.
- A press conference on the results of the Granite State Poll is being planned.

Next Meeting: Tuesday, December 12, 2017 from 12:00 – 2:00 pm.